



**BERKSHIRE HOUSING SERVICES, INC.**  
1 Fenn Street, 3<sup>rd</sup> fl., P.O. Box 1180, Pittsfield, MA 01202-1180  
PH [413] 499 1630 - Fax 496 9831

**Sumner Block Apartments LLC**  
Great Barrington, MA

One Bedroom Unit \_\_\_\_\_  
Two Bedroom Unit \_\_\_\_\_

**1) NAME** \_\_\_\_\_ **MAILING ADDRESS, IF DIFFERENT:** \_\_\_\_\_  
**STREET** \_\_\_\_\_  
**CITY** \_\_\_\_\_  
**STATE** \_\_\_\_\_  
**ZIP** \_\_\_\_\_  
**TEL. #** \_\_\_\_\_ **BUS. TEL. #** \_\_\_\_\_  
**EMAIL** \_\_\_\_\_  
**S.S. #** \_\_\_\_\_  
**DATE OF BIRTH** \_\_\_\_\_

**2) Rental History**

**Current Landlord:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Monthly Rent:** \_\_\_\_\_  
 \_\_\_\_\_ **Utilities Included** \_\_\_\_\_

Dates of occupancy: From \_\_\_\_\_ to \_\_\_\_\_

Why do you want to leave this address?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Previous Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Previous Landlord:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Phone #:** \_\_\_\_\_

Date of occupancy: From \_\_\_\_\_ to \_\_\_\_\_



Why did you leave this address?

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**Previous Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Previous Landlord:** \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone #: \_\_\_\_\_  
\_\_\_\_\_

Date of occupancy: From \_\_\_\_\_ to \_\_\_\_\_

Why did you leave this address?

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**3) Members of Household:** Please list everyone to live in household.

<u>Name</u>	<u>SS#</u>	<u>Relation</u>	<u>Sex</u>	<u>Date of Birth</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Is a change in household expected?     Yes     No

If yes, what type of change:

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**4) Income.** Please list all money to be earned or received in the next twelve months by each household member who is 18 years of age or older; including full time students, such as salaries, wages, social security / SSI, pension, TANF, public assistance, unemployment, disability benefits, child support, or alimony.

<u>Name of Person Receiving Income</u>	<u>Type of Income</u>	<u>Name/Address of Employer if Applicable</u>	<u>Gross Monthly Income</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



**5)** All assets of all family member (**regardless of age**) must be reported. Please check any applicable to your household: IF YOU HAVE NO ASSETS, COMPLETE PAGE 5.

\_\_\_\_\_ Savings    \_\_\_\_\_ Checking    \_\_\_\_\_ CD's    \_\_\_\_\_ Stocks  
\_\_\_\_\_ Bonds    \_\_\_\_\_ Real Estate    \_\_\_\_\_ Other    \_\_\_\_\_ Life Insurance

Provide name of banks or any applicable companies and approximate value/amount of asset.

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

**6) Personal reference (no relatives).**

NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_  
ADDRESS \_\_\_\_\_ BUSINESS NUMBER \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

**7)** Have you or any member of your household ever been arrested or convicted of a crime?

\_\_\_\_\_ Yes    \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**8)** How did you hear of this apartment complex? \_\_\_\_\_  
\_\_\_\_\_

**9)** Do you own a car? \_\_\_ Yes \_\_\_ No  
If yes, please indicate year and model \_\_\_\_\_

**10)** Do you have a pet? \_\_\_ Yes \_\_\_ No  
If yes, please complete the Pet Policy form.

**11)** Are any family members full or part time students? If yes, list all student status and family member below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**PERSON TO NOTIFY IN CASE OF AN EMERGENCY:**

Name \_\_\_\_\_  
Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Telephone Number \_\_\_\_\_



**SMOKE FREE**

**PROPERTY**

**NO ASSET CERTIFICATION**

**PLEASE COMPLETE THIS ONLY IF YOU HAVE NO ASSETS. OTHERWISE PLEASE COMPLETE THE REQUIRED ASSET SECTION ON PAGE 2.**

This will certify that I have no assets of any kind. If I do acquire any assets such as savings, checking, stocks, bonds, real estate or any other assets I will notify Berkshire Housing Services, Inc. immediately.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



**SMOKE FREE**

**PROPERTY**

Apartments managed by Berkshire Housing Services Inc. are rented without regard to race, color, religion, sex or national origin, handicap or familial status.

Federal law prohibits the discrimination against individuals with handicaps. Upon request, reasonable accommodations will be made to rules, policies, practices and services making them accessible and permit assistive animals when they provide tenants with equal housing opportunities.

I understand that this application is not an offer of housing. I understand that it is my responsibility to notify Berkshire Housing *in writing* of any change of address, income or family composition. By signing this application, I am giving permission for Berkshire Housing staff to verify any information in this application. Additional information will be provided if requested. I certify that the information I have given in this application is true and correct. I understand that any false statement or misrepresentation may result in the cancellation of this application. I understand that if I am contacted regarding an apartment and I do not respond my name will be removed from the waiting list.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

